

Wallaby Birthday Party Contract

Parties can be scheduled on Saturdays or Sundays at whatever time is convenient for your family (availability permitting). To reserve your party, please carefully read over and complete this contract and submit it along with your \$150 deposit. We invite you to ask any questions or provide any special requests at least one week prior to the day of the party.

Birthday child's info

Name: _____
(first) (middle) (last)

Date of birth: _____ Gender (circle one): M F

Family info

Parent/guardian #1

Name: _____
(first) (middle) (last)

Address: _____

Phone: _____ home

_____ cell

_____ work

Email: _____

Parent/guardian #2

Name: _____
(first) (middle) (last)

Address: _____

Phone: _____ home

_____ cell

_____ work

Email: _____

Party details

Our basic party fee of \$300 covers two hours of party time for up to 15 children. You may reserve extra party time for \$50 per half hour or fraction thereof, and additional children are welcome for \$10 each. We accept cash or check (made out to Wallaby), or credit card on the forms page of our website.

Party date: _____

Party time and duration: _____

Number of attendees (each child MUST be accompanied by a parent, guardian or authorized caregiver):

_____ Children

_____ Adults

Any medical conditions or allergies we should be aware of, either for the birthday child, siblings or guests:

Specific staff requested, if any: _____

Wallaby Party Policies

1. Our basic rate of \$300 for a 2-hour party includes the use of the space and all of Wallaby's materials and equipment, plus a teacher-assistant team who will lead the activities and help you with pre-party setup and post-party cleanup. Pre-party setup time [limited to 30 minutes] and post-party cleanup time [limited to 30 minutes] does not count toward your 2 hours. Additional setup, cleanup, and/or party time will be charged at a rate of \$50 per half hour or fraction thereof. In the unlikely event that your party is unusually messy and takes more than 30 minutes for our staff to clean up, or that you or your guests do damage to our materials, equipment or property, you will be charged an additional fee based on the time, effort and expense required to restore our facility to its pre-party condition.
2. You must provide all food (including birthday cake), drinks, plates, cups, silverware, napkins, and, if desired, decorations.
3. Although our basic party offers more than enough activities to keep your guests busy, if you wish, you are welcome to hire additional entertainment (e.g., face painting, magician, puppet or bubble show). We can provide you with a recommended list of talented and trustworthy party professionals at your request.
4. Unless prior arrangements are made, the first 1.25 hours of the two-hour party will consist of a combination of freeplay with our selection of toys and materials, and music and art activities facilitated by our staff. The next thirty minutes of the party are set aside for serving of food and cake. The final 15 minutes will offer games or large motor activities per your request, as well as a time for saying goodbye and handing out party favors.
6. If there are any favorite songs or activities you want to be sure are a part of your child's party, please let us know.
7. Birthday parties require a 50% deposit to reserve the date and time, with no refunds given after one month prior to the scheduled party, with the remaining 50% due on the day of the party. Nonrefundable deposits can be

applied to another party if it is held within one month of your originally-scheduled party date (availability permitting).

Release

It is understood and agreed that I will abide by the Wallaby Party Policies set forth herein and further that I will assume responsibility for any hazards on behalf of my child and all of the guests participating in the party and hereby waive, release and hold harmless Wallaby Parent and Me , LLC its affiliates, officers, members, agents, employees, other participants, and sponsoring agencies from and against any and all claims, injuries, liabilities or damages arising out of or related to participation in the Wallaby Parent and Me party event. The Terms shall serve as release and assumption of risk of my heir, heirs, executor and administrator and all family and guests.

Parent's Name (please print): _____
(first) (middle) (last)

Parent's Signature: _____

Today's date: _____

**Please mail your completed contract (and \$150 deposit if you are paying by check) to:
Wallaby
1835 Hyperion Avenue
Los Angeles, CA 90027**

*We will contact you soon to confirm that we have received your contract.
We look forward to celebrating with you!*